

POLICY AND PROCEDURE

TITLE	Early College Programs – Academic Amnesty
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POLICY STATEMENT:

Early College Programs (ECP) allow high school students the opportunity to take college courses. They are a distinct subset within the college student body and provide a description of a transcript amnesty policy. The aim of this policy is to encourage students to undertake the challenge of university classes, but to penalize them if they should struggle to meet a genuine circumstance, which could negatively impact their future academic pursuits.

Early College Programs students with 12 or less credits can complete an Academic Amnesty Petition to have grades of a F, UG, or W replaced with AU on their transcript.

PROCEDURE DETAILS:

Areas of Responsibility:

- Early College Programs – Collection of Academic Amnesty Petitions**
- Office of the Registrar – Transcript change (if applicable)**
- Academic Affairs – Appeal adjudication (if applicable)**

- 1. Early College Programs receives an Academic Amnesty Petition Form from a student. The petition must be received within one semester of the grade's issuance.**
- 2. A decision is made by the Early College Programs staff and communicated to the student in writing.**
- 3. If the student is granted amnesty, ECP will request a grade change from the Office of the Registrar.**
- 4. St**

HISTORY:

Reviewed and revised 2019 Reviewed and formatted February 2017, Revision January 2017 – Coordinator of Early College Programs, Policy created October 2014

Reviewed 09/2019

Updated with new logo 01/09/2020

Updated February 2020

EFFECTIVE DATE	October 2014
RESPONSE OFFICE (ONLY ONE):	Early College Programs
REVIEW DATE	Annually (January- March)

APPENDIX

Early College Programs – Academic Amnesty Petition Form

<https://www.gcnv.edu/files/policies/earlycollegeacademicamnestyform.pdf>