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Internal substitutions are created when extenuating circumstances require one Goodwin course to be used in place of another Goodwin course to satisfy a requirement in a student's chosen program of study. Internal substitutions are created for individual students on a singular basis for the purpose of

The course content should be similar enough to justify a substitution. For example, HSR 410 Research in Human Services is similar enough to HSC 420 Methods in Research and Practice, in regard to methods used and expected course outcomes, to justify a substitution.

- b. If more information is still needed, a conversation between the requesting program director and the reviewing program director/curriculum director may be helpful in understanding the reasoning/justification behind the substitution.
5. The program directors and curriculum directors are the content experts and “guardians” of their courses. As such, the program director/curriculum director should, under no circumstances, feel obligated to sign the substitution form. Review of these substitutions ensures the integrity of the degrees that we award to our students. Alternatively, the circumstances which necessitated the substitution, as well as the student’s progress as a whole, should be carefully considered when evaluating the proposed substitution