

POLICY AND PROCEDURE

TITLE:

EFFECTIVE DATE:	Fall Semester 2015
RESPONSIBLE OFFICE (ONLY ONE):	Office of Compliance
REVIEW DATE:	Annually

APPENDIX:

Please see the full policy and procedure below:

Goodwin University's Student Code of Conduct reflects the University's mission statement by reinforcing those deeply-held beliefs that represent the University's highest priorities and fundamental driving forces. The promotion of respect for diversity and the right to a safe educational environment are the centerpieces of the University's mission. The General Code of Conduct promotes a safe, secure, and productive learning environment for the Goodwin University community.

Jurisdiction:

The Code shall apply to conduct that occurs on University premises; at University sponsored or sanctioned activities; and to off-campus conduct that adversely affects (a) the peace/comfort/safety/security of others or the University community and (b) the integrity of the educational or developmental process. Students are responsible for their individual conduct and the Conduct Board shall decide whether the Code will be applied to conduct occurring off-campus, on a case-by-case basis.

Violations of law and convictions:

Students may be held accountable both to civil authorities and to the University for acts that constitute violations of law and of this Code. Disciplinary action by the University will normally be concurrent with civil or criminal

Personal Conduct

- PC1** All students are responsible for the behavior of their guests. All guests are subject to all Goodwin University policies and regulations.
- PC2** All students who are present during any violation of the policies herein are subject to disciplinary action as a result.
- PC3** Insubordination or non-compliance with a Goodwin staff/faculty person who is performing his/her assigned duties is subject to disciplinary action.
- PC4** Falsification, distortion, or intentional misrepresentation of information to a Goodwin University official is prohibited.
- PC5** Students are prohibited from using video or voice recording devices on others without their written consent.
- PC6** Inconsiderate, loud, or obscene behavior including excessive noise is prohibited.
- PC7** Conduct which endangers the property or the health and safety of oneself or others is prohibited.
- PC8** Any threat to the health and safety of the Goodwin

- PC26** Retaliation: Acts or attempts to retaliate or seek retribution against any complainant, respondent, individual or group of individuals otherwise involved in the complaint, investigation, and/or resolution of an allegation of a policy violation. Retaliation can be committed by any individual or group of individuals, not just a respondent or complainant. Retaliation can take many forms, including continued abuse, violence, or other forms of harm to others.
- PC27** Conduct which threatens or endangers the health or safety of any person including physical abuse, verbal abuse, threats, intimidation, harassment, and/or coercion. Please refer to the full Anti-Violence Policy in the Academic Catalog.
- PC28** Reckless, disorderly, or lewd conduct.
- PC29** Unauthorized entry or use of University facilities. This includes unauthorized possession, duplication, or use of keys or access cards to any University premises.
- PC30**

Restitution: Repayment to the University or to an affected party for damages resulting from a violation of this Code. To enforce this sanction, the University reserves the right to withhold transcripts and degrees or to deny a student participation in graduation ceremonies and privileged events.

Suspension: Exclusion from University premises, attending classes, and other privileges or activities for a specified period of time, as set forth in the suspension notice. Conditions for readmission may be specified in the suspension notice.

Dismissal: Permanent termination of student status and exclusion from University premises, privileges, and activities.

Revocation of Admission and/or Degree: Admission to or a degree awarded by the University may be revoked for fraud, misrepresentation in obtaining the degree, or violation of University policies, the Code or for other serious violations committed by a student prior to enrollment or graduation.

Withholding Degree: The University may withhold awarding a degree otherwise earned until the completion of the process set forth in this Code, including the completion of all sanctions imposed, if any.

Other educational sanctions may be imposed instead of or in addition to those specified in this section.

More than one of the sanctions listed above may be imposed for any single violation.

Significant mitigating factors shall be considered when sanctions are imposed, including the present demeanor and past conduct record of the student as well as the nature of the offense and the severity of any damage, injury, or harm resulting from it.

Appeals:

Appeals Process: The outcome may be appealed by the student. Appeals must be received in writing by the Chair of the Goodwin University Appeals Board within 48 hours of the outcome by the Student Conduct Board. All appeals will be considered based solely on the following grounds:

will have the final say as to whether or not a student's circumstances warrant an excusable absence and reason for rescheduling the hearing.

Admission of Persons to Hearing: All hearings will be considered "closed" hearings. Only relevant persons including the accused, conduct board, security (as needed), advisors, attorney, parent/guardian and others deemed necessary by hearing board will be permitted. Hearing board officials in training will be permitted, as needed.

Right to an Advisor or Attorney: The accused student has the right to consult with the support person of their choice (Parent/Guardian, Attorney, Counselor, etc.) in preparation of their defense. The accused student also has the right to have the support person sit with them at the hearing and consult privately with the person, however the support person will not be permitted to speak or advocate during the hearing. The advisor cannot be a current student of the University.

Prior Disciplinary Sanctions/Outcomes: Any prior disciplinary record may be used to determine whether or not a student is responsible for the incident in question. The prior record may also be used to determine sanctioning.

Written Notice of Outcome: The student will be given a written notice of decision at the hearing, including sanctions (if any). A formal follow-up letter with the decision will be sent by email and US postal mail. The student will be asked to sign an acknowledgment. If the student refuses to sign or the student failed to show up, the members of the hearing board may sign instead. Under no circumstances will a student's refusal to sign postpone or change the sanctioning outcome.

All students at Goodwin University are expected to exhibit courteous behavior both inside and outside the classroom and to show respect for their fellow community members, including faculty and staff. Any student whose behavior is found to be disrespectful and/or not in line with the University's mission and values will be referred to the General Conduct Board for review.