Technology Evaluation Form

Requestor:	Dept:	Date:

Name of Technology/ Software
Publisher/Manufacturer:
Company Contact Information:
Company Web Site:
Purpose of Technology/ Software
Goodwin Users:

Version:	Operating System:

Is this a web based solution?
If not web based list or attach hardware and other requirements:
Initial Cost:
Will there be a license or maintenance agreement that must be renewed?

Renewal Date	Cost:

List other costs associated with the technology such as training, etc.:
Does Goodwin already own technology that will serve this purpose?
If so, what is it, and why is additional technology necessary?

Technology Evaluation Form

Can this technology be used by others at Goodwin?   NO

Technology Evaluation Form

Can this technology be used by others at Goodw	YES		NO
If yes, please explain:			
List competitors' technology and cost: 1. 2. 3.			
IT Comments:			
IT Department Signature:			
Can this technology be paid for with a grant?	YES		NO
Grant Department Signature:			
Address concerns raised during 14 day comment period:			
Department Chair/Program Director Signature:			